SMART-MP

Proposed Agenda for Workshop 1

The following pages contain a proposed agenda for Workshop 1. Under normal circumstances, this is a 1 ½ day workshop. However, if the organization is pressed for time or the organization has done a preliminary identification of candidate services, the schedule could potentially be compressed to 1 day.

Modify the agenda accordingly and include specifics such as organization name, system name or stakeholder names (if known).

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| <Organization Name> - <System Name>  SMART – MP (Migration Pilot)  Workshop 1 – Establish Migration Context | | | |
| **DAY 1** | | | |
| **Suggested Time** | **Topic** | **Suggested Presenter** | **Representative Stakeholders in Attendance** |
| 1 hour | Workshop 1 Goals, Introductions and SMART-MP Overview | SEI | All |
| 1 hour | SOA Migration Project Overview | SOA Project Manager and/or SOA Project Sponsor | All |
| 15 minutes | Break | | |
| 1 hour | Legacy System Overview | Legacy System Expert or Architect | SMART Engagement POC, SOA Project Manager, SOA Infrastructure Owner, Service Consumer Representative |
| 1 hour | Lunch | | |
| 1 hour | Legacy System Overview (Continued …) | Legacy System Expert or Architect | SMART Engagement POC, SOA Project Manager, SOA Infrastructure Owner, Service Consumer Representative |
| 1 hour | Target SOA Environment Overview | SOA Infrastructure Owner |  |
| 15 minutes | Break | | |
| 1 hour | Discussion of Identified Migration Issues | SEI | All |
| 15 minutes | Wrap-Up | SEI | All |

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| DAY 2 | | | |
| **Suggested Time** | **Topic** | **Suggested Presenter** | **Representative Stakeholders in Attendance** |
| 15 minutes | Summary of Day 1 and Plans for Day 2 | SEI | All |
| 1 hour | Service Consumers | Service Consumer Representative | SMART Engagement POC, SOA Project Manager, Legacy System Expert, SOA Infrastructure Owner |
| 15 minutes | Break | | |
| 1 – 2 hours | Candidate Services | SOA Project Manager or SEI if information is not available | SMART Engagement POC, SOA Project Manager, Legacy System Expert, SOA Infrastructure Owner, Service Consumer Representative |
| 30 minutes | Discussion of Additional Identified Migration Issues | SEI | All |
| 30 minutes | Next Steps | SEI | All |